

KS3/4 Reports: SENCO

This guide aims to explain KS3/4 report views and functionality that may be useful for any SENCO staff. This makes the assumption of filters and On Track being set up in your school, however if you're not able to view any of the features within this guide, please get in touch with a Sisra administrator at your school. For further information on the KS3/4 reports, feel free to take a look at our Help Centre articles via [HELP > Analysing KS3/4 Reports](#).

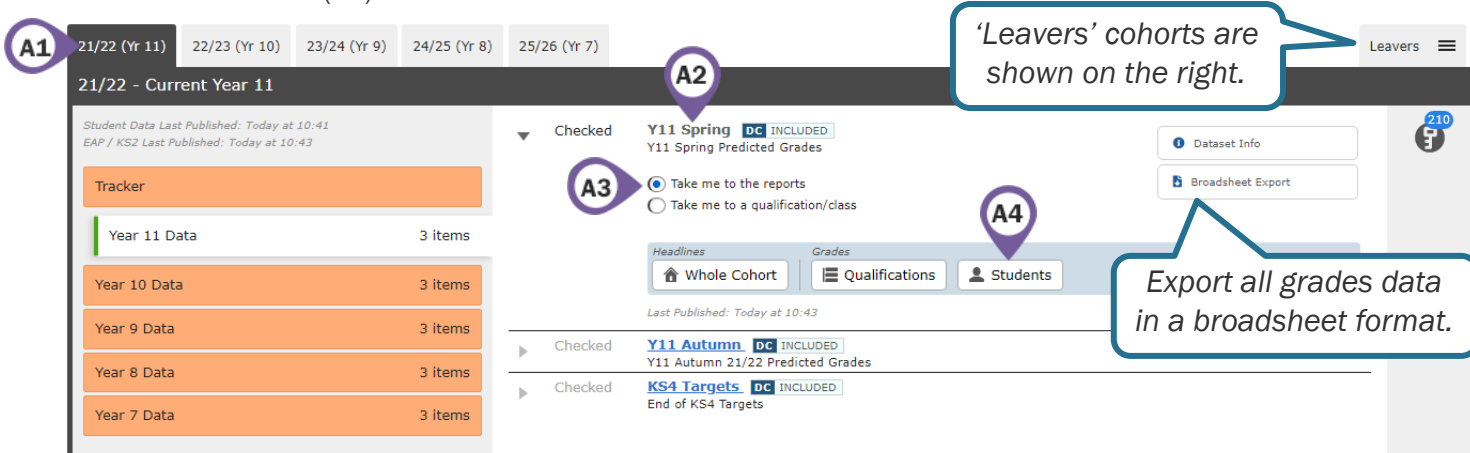
KS3/4 – How to access the reports



<https://sisraanalytics.support.junipereducation.org/hc/en-gb/articles/4721764316829-KS3-4-How-to-access-the-reports>

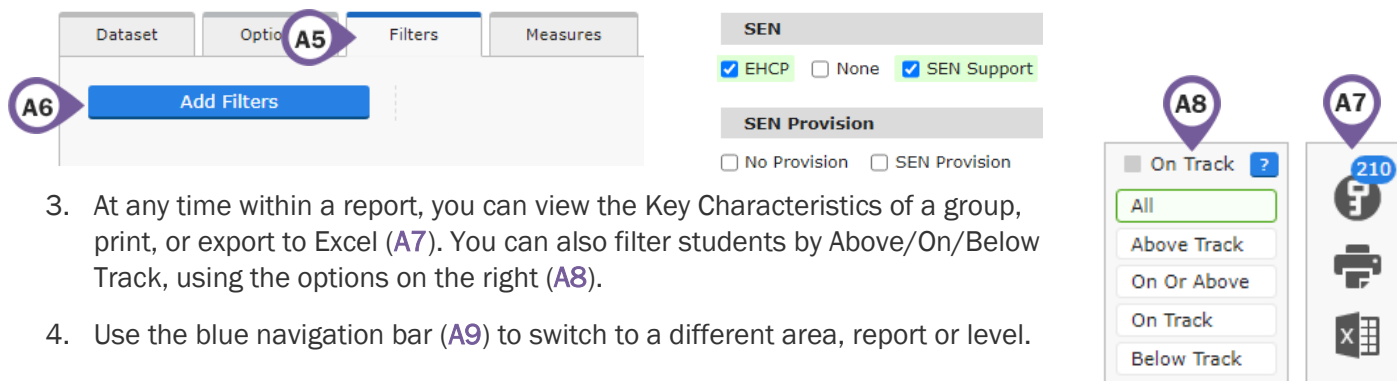
Accessing the Reports

1. Go to **REPORTS > KS3/4 tab > select cohort (A1) > select data set (A2)**. Click 'Take me to the Reports' (A3) > 'Students' (A4).



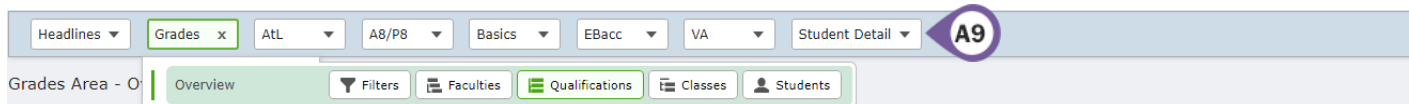
The screenshot shows the '21/22 - Current Year 11' report view. On the left, a list of cohorts is shown with '21/22 (Yr 11)' selected (A1). In the center, the 'Y11 Spring' data set is selected (A2). Below this, the 'Take me to the reports' button is highlighted (A3). On the right, the 'Students' tab is selected (A4). A callout bubble points to the 'Leavers' cohorts on the right. Another callout bubble points to the 'Export all grades data in a broadsheet format' button.

2. Click on the **Filters tab (A5) > 'Add Filters' (A6) > select SEN status and click 'Apply'.**



The screenshot shows the 'Filters' tab selected (A5). The 'Add Filters' button is highlighted (A6). The 'SEN' filter is selected, with 'EHCP' and 'SEN Support' checked. The 'SEN Provision' filter is also selected, with 'No Provision' and 'SEN Provision' checked. On the right, the 'On Track' filter is selected (A8), with 'All' and 'Above Track' options visible. The 'Print' and 'Export' buttons are also visible (A7).

3. At any time within a report, you can view the Key Characteristics of a group, print, or export to Excel (A7). You can also filter students by Above/On/Below Track, using the options on the right (A8).
4. Use the blue navigation bar (A9) to switch to a different area, report or level.



The screenshot shows the blue navigation bar at the bottom of the interface. The 'Grades' tab is selected (A9). Other tabs include 'Headlines', 'ATL', 'A8/P8', 'Basics', 'EBacc', 'VA', and 'Student Detail'. Below the tabs, the 'Overview' section is visible, with buttons for 'Filters', 'Facilities', 'Qualifications', 'Classes', and 'Students'.

Throughout this guide you may find column headers that may appear differently in your reports or not at all, depending on how/if they have been set up by your Sisra Admin:

***EAP columns:** EAP columns headers can be renamed to reflect the type of grades associated to these calculations. If this has been renamed by a Sisra admin at your school, the text will be highlighted **blue**.

^AtL Categories: AtL columns will display the names of Attitude to Learning categories set up by a Sisra admin at your school. For example, Effort, Homework, Behaviour, etc. If no AtL categories are set up, these columns will not be available.

****Data Collaboration Features:** Data Collaboration columns are available within reports that have been published using Data Collaboration features. For example, Subject Progress Index, SPI Chart, etc. These are calculated using the data from all opted in schools within the Sisra Data Collaboration and will be shown in **light blue** in your reports. If your school has not opted into the Sisra Data Collaboration, these will not be available.

Performance against Expectations

1. Go to **Grades Area – Totals Report – Students Level**. Sort by 'Below Track' (**B1**) (ordered 9-1 for descending) to view which students are below track to achieve their expected grades.

Sort : Below Trac 9 1 ↓ Count : % N/A : Sub : Breakdown : GAP N/A

	Name	Total Grades	Total Points	Average Grade	Average Points	Avg Attitude	Avg Behaviour	Avg Organisation	Avg EAP Diff (Sub)	On/Above Track	Above Track	On Track	Below Track	Inc In Track	Subject Progress Index	SPI Chart	Positive SPI	In A8 Basket
1	Balzary, Michael (005009)	11	51.00	5-	4.64	B	B	2.5	-1.4	4	2	2	7	11	-0.66		1	8
2	McCartney, Paul (005127)	10	42.00		4.20	C	B	2.4	0.0	3	2	1	7	10	-0.94		2	9



Which students are below track in the highest number of qualifications and what are the reasons for this?

2. Click into the Options tab (**B2**) and select a qualification (**B3**).

Options 1 Filters Measures Residual Excl. AtL All

Faculty Qualification Class Grade Type GCSE/Non-GCSE KS2 Core

Y11 Spring Grade ? Show More

Qualification: Maths Grade Type: 9-1 Sub Gr

3. Filter by 'Below Track' (**B4**) to view a list of students who are below track in that qualification.

On Track ?

All

Above Track

On Or Above

On Track

Below Track

4. Remove the selection in the Qualification and Grade Type dropdowns, and select 'All' in the On Track box to return to the original report.



How are SEN students performing compared to their expected attainment grades?

Performance over Time

1. Click the Dataset tab at the top (**C1**) > 'Track' (**C2**) to view average performance across each assessment.

C1 Dataset Options 1 Filters Measures Residual Excl. AtL All

Main Focus Y11 Spring View Project Track: Average Points

Compare View Project

	Name		Y9 Summer Avg Pts	Y10 Autumn Avg Pts	Y10		Y11 Autumn Avg Pts	Y11 Spring Avg Pts
1	Albarn, Damon (005002)	2.67	3.33		3.33	3.67	3.67	3.33
2	Balzary, Michael (005009)	2.86	3.86	4.14	4.29	4.00	4.43	

2. Click Dataset tab > 'View' to return to the individual report.
















Which student is showing a drop in performance since the previous assessment? What could be the reasons for this? What action will be taken?

Individual Students

1. Click a student name to drill down and access an individual Student Detail Overview report for students of concern.

Headlines ▾ Grades ▾ AtL ▾ A8/P8 ▾ Basics ▾ EBacc ▾ VA ▾ **Student Detail ▾**

Student Detail Area - Overview Report - Students

Sort :	<input type="text" value="N/A"/>		<input type="text" value="N/A"/>		<input type="text" value="N/A"/>		Sub :			Breakdown :	<input type="text" value="N/A"/>		<input type="text" value="N/A"/>
<div>    <input type="text" value="N/A"/>   <input type="text" value="N/A"/>   </div> <div> All Data Collaboration figures from 2019 Collab - Exams - Window 3 </div>													

Albarn; Damon - 005002

Student Filters

Armed Forces	Armed Forces	Attendance Group	3. 90% - 95%	Disadvantaged	Non Disadvantaged	EAL	Not EAL
Ethnic Code	White English	FSM Ever 6	No	Gender	Male	Gifted Talented	No
KS1 - 2 Progress?	Yes	KS2 Banding	Middle	Looked After	No	Registration Group	11JL
SEN	SEN Support	SEN Provision	SEN Provision	Student Status	On Roll	Term of Birth	Summer



Is the student underperforming in one or more of their qualifications? What factors may be affecting their performance?

2. Click the Dataset tab at the top (D1) > 'Track' (D2) to view average performance across each assessment.

D1 Dataset

i Options

i Filters

Measures

Residuals

D2 AtL

All

Main Focus: Y11 Spring

View: V

Project: P

Track: Grade

Compare:

View: V

Project: P

i

Qualification Name	Class	Type	Y9 Summer Grade	Y10 Autumn Grade	Y10 Spring Grade	Y10	Y11	Y11	KS2 Co	EAP Baseline
Art Graphics	11YGP2	GCSE (9-1)	D	3+	3+	4= ↗	4- ↘	4-	4.98	5=
English Language	11EEEn5	GCSE (9-1)	S	3=	3- ↘	3= ↗	3=	3=	4.62	3=
English Literature	11EEEn5	GCSE (9-1)	S	2+	2+	2+	3- ↗	3= ↗	4.62	3=
History	11AHi2	GCSE (9-1)	S	5+	6= ↗	5- ↘	5-	5= ↗	4.98	3=
Maths	11MMA07	GCSE (9-1)	S	3-	3-	3-	3-	3= ↗	5.34	4=
PE	11BSp1	GCSE (9-1)	S	4+	4= ↘	5= ↗	4+ ↘	5+ ↗	4.98	4=

Colour coding and arrows indicate an increase or decrease in grade from the previous assessment.

3. Click Dataset tab > 'View' to return to the individual report.



Is the student underperforming in one specific qualification across each assessment?

Group Analysis

- Go to Grades Area – Totals Report – Qualifications Level.

Headlines
Grades
ATL
A8/P8
Basics
EBacc
VA
Student Detail

Grades Area - Totals Report - Qualifications

Sort: Name
Count: %
N/A:
Sub:
Breakdown:
GAP OFF

DATA COLLAB
N/A:
All Data Collaboration figures from 2019 Collab - Exams - Window 3

Grade Totals

Name	Total Grades	Total Points	Average Grade	Average Points	Residual	Avg Attitude	Avg Behaviour	Avg Organisation	Avg EAP Diff (Sub)	On/Above Track	Above Track	On Track	Below Track	Inc In Track	Subject Progress Index	SPI Chart	Positive SPI	In A8 Basket
Art	10	36.00	4-	3.60	0.35	5	5	5	-0.2	5	4	1	5	10	-0.63		3	9
Art Graphics	6	22.00	4-	3.67	-0.01	5	5	5	-0.5	5	2	1	3	6	-1.14		0	4

- Click the Reset arrow (E1) to clear the SEN filter on the Filters tab.

Dataset
Options
Filters
Measures

Add/Remove Filters

SEN
EHCP | SEN Support

- Select 'SEN' in the Breakdown dropdown (E2) to break down each filter value and click % (E3) to switch to percentages.

Sort: N/A
Percentage: %
Sub:
Breakdown: SEN
GAP OFF

- Go to Grades Area – Overview Report – Qualifications Level.

Name	SEN	9 %	8 %	7 %	6 %	5 %	4 %	3 %	2 %	1 %	X %	Other	Total	Avg	Avg	Res	Subject Progress Index	SPI Chart	Positive SPI %	In A8 Basket %
Art	All	0.0	1.8	9.1	7.3	36.4	32.7	5.5	7.3	0.0	0.0	0.0	55	5-	4.65	0.13	-0.24		45.5	72.7
	None	0.0	2.2	11.1	8.9	37.8	33.3	4.4	2.2	0.0	0.0	0.0	45	5=	4.89	0.08	-0.16		48.9	68.9
	SEN Support	0.0	0.0	0.0	0.0	30.0	30.0	10.0	30.0	0.0	0.0	0.0	10	4-	3.60	0.35	-0.63		30.0	90.0

Colour coding and arrows indicate whether SEN/Non-SEN students are performing better or worse compared with the cohort.

- Click the Cumulative icon (E4) to group the grades together.

Sort: N/A
Percentage: %
Cumulative:
E4
Breakdown: SEN
GAP OFF

Name	SEN	9 %	9 - 8 %	9 - 7 %	9 - 6 %	9 - 5 %	9 - 4 %	9 - 3 %	9 - 2 %	9 - 1 %	9 - U %	9 - X %	Other	Total Grades	Average Grade	Average Points	Residual	Subject Progress Index	SPI Chart	Positive SPI %	In A8 Basket %
Art	All	0.0	1.8	10.9	18.2	54.5	87.3	92.7	100.0	100.0	100.0	100.0	100.0	55	5-	4.65	0.13	-0.24		45.5	72.7
	None	0.0	2.2	13.3	22.2	60.0	93.3	97.8	100.0	100.0	100.0	100.0	100.0	45	5=	4.89	0.08	-0.16		48.9	68.9
	SEN Support	0.0	0.0	0.0	0.0	30.0	60.0	70.0	100.0	100.0	100.0	100.0	100.0	10	4-	3.60	0.35	-0.63		30.0	90.0



Are SEN students performing better or worse than other students?

Thanks for reading. If you have any questions, we recommend contacting your Sisra Administrator, or take a look at our articles in HELP.